

Complete the dialogue

Fill in the blanks by listening to the audio file (see link/QR code below the dialogue).

Thank you _____ meeting me to talk about the new sales contract.

It's in both our best interests to _____ this contract as quickly as possible. How should we proceed?

Let's look over the main articles and make sure everything is _____ order.

What _____ the terms of renewal?

I know the renewal terms were a sticking _____ during our last negotiations. Are you satisfied with the compromise?

Yes, this counter proposal looks much _____, and we can live with the improved conditions.

I'm glad you _____ the new proposal.

Now that we agree, should we summarize the main _____ to make sure we are on the same page and then finalize it?

Yes, let's _____ it.



Listen to the Dialogue



Practice the Dialogue Online



All Learning Content Related to this Topic

Solutions: Thank you **for** meeting me to talk about the new sales contract. / It's in both our best interests to **sign** this contract as quickly as possible. How should we proceed? / Let's look over the main articles and make sure everything is **in** order. / What **about** the terms of renewal? / I know the renewal terms were a sticking **point** during our last negotiations. Are you satisfied with the compromise? / Yes, this counter proposal looks much **better**, and we can live with the improved conditions. / I'm glad you **accept** the new proposal. / Now that we agree, should we summarize the main **points** to make sure we are on the same page and then finalize it? / Yes, let's **finish** it.