

Formal English on the Phone

Could I speak with Mr. Park?

May I speak to Mrs. Wood?

I would like to speak to Mr. Perez.

May I ask who's calling?

Can I get your name?

This is David Park.

Hayes speaking.

Would you mind holding for a minute?

I'm sorry, Mr. Hayes is not available right now.

Would you like to leave a message?

May I take a message?

Could you call back later?

Could you repeat that, please?

Could you speak a bit slower, please?

Thank you for your call.

Informal English on the Phone

This is David.

Is Hanna there?

Is David free?

Who is this?

It's Owen.

Hang on a second.



Just a moment.

Sorry, she's not here right now.

When will Tyler be in again?

Could I leave a message?

Sorry, I think I dialed the wrong number.

Sorry, I didn't catch that.

Can you say that again?

I'll call back a little later.

I can't hear you very well.

Bye!



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